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Sanlam: Sales Support Assistant Internships 2026 Apply Now

Description

Join us for an immersive Sales Support Assistant internship program at Sanlam. Interns will assist the sales team in administrative tasks, client support, and contributing to sales strategies. This opportunity offers hands-on experience in a dynamic financial services environment.

Responsibilities

- Aid the sales team in administrative duties, including data entry and document preparation
- Provide support in client servicing, responding to inquiries, and assisting with client onboarding processes
- Contribute to sales initiatives by conducting market research and analysis
- Assist in the development and implementation of sales strategies
- Collaborate with cross-functional teams to ensure efficient sales operations

Qualifications

- Pursuing or recently completed a relevant degree or diploma
- Strong organizational and multitasking skills
- Excellent communication and interpersonal abilities
- Proficiency in Microsoft Office suite
- Detail-oriented with a proactive approach to learning

Job Benefits

- **Hands-on Experience:** Gain practical exposure to the financial services industry.
- **Mentorship:** Receive guidance and support from experienced professionals.
- **Networking Opportunities:** Connect with industry experts and build valuable relationships.
- **Skill Development:** Enhance administrative, communication, and sales support abilities.
- **Potential Career Opportunities:** Successful completion may lead to future employment prospects within Sanlam or related sectors.
- **Exposure to Sales Strategies:** Contribute to sales initiatives and learn about market analysis and strategy implementation.
- **Learning Environment:** Engage in a dynamic workplace culture that fosters growth and development.

Contacts

Submit your application, including a resume and cover letter, demonstrating your interest and suitability for the Sales Support Assistant Internship at Sanlam.

Join Sanlam for an enriching internship experience and be part of a leading financial services institution.

Hiring organization

Sanlam

Employment Type

Intern

Duration of employment

3 Months

Industry

Financial Services

Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

October 7, 2025

Valid through

10.12.2026

